

## FEE STRUCTURE

effective from 1st January 2023 (2023 academic year)

Category of Students	SLQF Level	Duration	Credit Value	Fee			
				For Local Students	Students from SAARC Countries	Students from non-SAARC Countries	Clergy from foreign Countries
				LKR	US\$	US\$	US\$
Application Fee				2,000.00	25.00	25.00	25.00
Registration Fee				5,000.00	250.00	250.00	250.00
Library Fee				2,000.00	60.00	60.00	60.00
Library Deposit (For 2 books)				2,000.00	40.00	40.00	40.00
<b>Postgraduate Diploma degree programmes</b>							
PGD in Community Development & Planning [Coursework only]	SLQF 8	1 year	28	112,000.00	1,120.00	1,400.00	840.00
Other PG Diploma degree programmes [Coursework only]	SLQF 8	1 year	25	100,000.00	1,000.00	1,250.00	750.00
<b>Masters' degree programmes</b>							
Master of Development Practice [Coursework & Internship]	SLQF 9	2 years	60	283,000.00	3075.00	3760.00	1,800.00
Master of Environmental Management [Coursework & Project]	SLQF 9	15 months	36	144,000.00	1,440.00	1,800.00	1,080.00
Master of Human Rights and Multiculturalism [Coursework & Project]	SLQF 9	15 months	32	128,000.00	1,280.00	1,600.00	960.00
Master of International Relations [Coursework & Project]	SLQF 9	1 ½ years	44	176,000.00	1,760.00	2,200.00	1,320.00
Master of Sustainable Tourism [Coursework & Project]	SLQF 9	1 ½ years	45	180,000.00	1,800.00	3,000.00	1,350.00
Master of Social Work [Coursework & Project]	SLQF 9	2 years	60	240,000.00	2,400.00	2,250.00	1,800.00
Other Master of Arts degree programmes [Coursework & Project]	SLQF 9	1 year	30	120,000.00	1,200.00	1,500.00	900.00
Master of Science in Sustainable Tourism [Coursework & Research]	SLQF 10	2 years	60	240,000.00	2,400.00	3,000.00	1,800.00
Other Master of Arts degree programmes [Coursework & Research]	SLQF 10	2 years	60	240,000.00	2,400.00	3,000.00	1,800.00
<b>Master of Philosophy degree programmes</b>							
Master of Philosophy [Research Only] *	SLQF 11	2 years	60	300,000.00	2,700.00	3,300.00	2,100.00
<b>Doctor of Philosophy degree programmes</b>							
Doctor of Philosophy [Research Only] *	SLQF 12	3 years	90	450,000.00	4,050.00	4,950.00	3,150.00

**Note:**

A candidate (Local/ Foreign/ foreign Clergy) of Master of Philosophy (MPhil) or Doctor of Philosophy (PhD) degree who failed to submit the thesis within the minimum period of the programme shall pay payment equivalent to 10 credits (i.e. for Local student Rs. 40,000.00; for foreign student from SARRC countries US\$ 450.00; for foreign student from non-SARRC countries US\$ 550.00; for clergy from any foreign country US\$ 350.00) for each additional year spent beyond the minimum period to submit thesis.

**Payment of Fees**

- All fees are compulsory.
- Students are required to pay Registration fee, Library fee, Library deposit and a minimum of 50% of academic fee at the time of registration.
- Students are allowed to pay the academic fee in four instalments: 50% at the time of registration, 25% before the 1<sup>st</sup> semester examination, 25% at the beginning of the 2<sup>nd</sup> semester and 25% before the examination of the 2<sup>nd</sup> semester.
- The academic fee of exit programmes will be determined based on number of credits completed.

**Other fees and charges\***

Fee/ Charge	Local Students	Foreign Students & foreign Clergy
	LKR	US\$
Registration Renewal (Annual) Fee (after the minimum period)	4,000.00	40.00
Repeat Examination Fee (per course)	4,000.00	40.00
Casual/ Exchange Student Registration Fee (Six months or less)	12,500.00	500.00
Casual/Exchange Student Registration Fee (One year)	25,000.00	1,000.00
Library Deposit (Refundable) per library book/card	1,000.00	20.00
Credit/Non-credit/Audit Course Fee (per credit)	4,000.00	50.00
Detailed Certificate	1,000.00	10.00
Provisional Certificate	1,000.00	10.00
Transcript to be sent within Sri Lanka (Registered post)	1,500.00	15.00
Transcript to be sent outside Sri Lanka (Registered post)	3,000.00	30.00
Transcript to be sent only by emailing	1,000.00	10.00

\*The Board of Management of the PGIHS reserves the right to revise these fees & charges at any time

## **Mode of Payment**

Fees are payable;

- In respect of the PGIHS Bank Account 057-1-001-6-0027421 at People's Bank, Peradeniya, Sri Lanka. (Bank Swift Code: PSBKLKLX 023) using deposit slips of banks; OR
- By writing a cheque in favour of Postgraduate Institute of Humanities and Social Sciences.
- You are advised to submit original copy of the payment slip to the PGIHS while keeping the carbon copy or a photocopy of the slip with you for future reference.

## **Refund of Fees**

Refund of fees paid to the Institute in terms of study programmes shall be available only on the following occasions;

- Fee or the excess of fee paid due to a mistake /lapse on the part of officials of the Institute shall be fully refunded upon request or detection;
- Fee or the excess of fee paid shall be refunded less 10% of administrative charge where a fee is paid under a mistake of fact on the part of the student or where it is paid in excess under such a mistake;
- Academic fee paid for a degree programme shall be refunded less 20% of administrative charge if the student withdraws from the programme within thirty (30) days from the date of the commencement of the study programme;
- Fee paid by a student shall be refunded immediately after the realization of equivalent amount of payment made by a sponsor/ employer of the student to the credit of the fund account of the Institute.

\* ***For more details please refer PGIHS Bylaws***